**Achieva Credit Union**

All branches are hiring:

* 12580 Seminole Blvd, Largo, FL 33778
* 3629 11th Ave North, St. Petersburg, FL 33713
* 413 62nd Avenue North, St. Petersburg, FL 33702
* 7105 Park Blvd., Pinellas Park, FL 33781
* 1150 Achieva Way, Dunedin, FL 34698
* 2201 Drew Street Clearwater, FL 33765
* 3446 East Lake Road, Palm Harbor, FL 34685

Position: Administrative Internship

Must be 16 years old or older

$10.00/hr

20 hours per week, that does include every Saturday

Duties: helping members make deposits, withdrawals, payments, check cashing and more

Send resume to Maja Jerkovic at [MJERKOVIC@achievacu.com](mailto:MJERKOVIC@achievacu.com)

**Champion NOW (virtual internship plus scholarship opportunity)--$20/hour**

Champion Now is a non-profit organization focuses on connecting the next generation of talent to rewarding careers in the industrial sector.

<https://championnow.org/>

Must be 16 years old to apply

Position: Operational and Administrative Support—word press website updates, supporting outbound communications to include marketing messages to schools, associations, and industrial prospects, actively manage social media outreach, coordinate weekly meetings with board of directors to include agendas and assignment follow ups, preferred knowledge in WordPress website application and Microsoft Office Suite. As an essential member of the Champion Now team, you will be asked to participate during board sessions and may be positioned as the face of Champion Now in our work with schools and school districts.

$20/hour

5 hours per week

You will be eligible to receive an $1000 annual/renewable Champion Now scholarship after successful completion of 6 months of service.

Send resume to Terry Iverson, Board Chair and Founder of Champion Now, at [tiverson@iversonandco.com](mailto:tiverson@iversonandco.com)

**Architectural Salvage Bank**

159 East Oakwood St, Tarpon Springs, FL

Positions:

Social Media Expert—manage facebook shop, work on Esty listings and other administrative tasks.

4 hours per week

$10/hour

Sander/woodworking apprentice—this is for someone who is passionate about woodworking career.

12 hours per week, including Saturdays

$10/hour

**Cloud Law Firm**

801 W Bay Dr. #603, Largo, FL 33770

Must be 16 years old or older

$11/hr

Position: Administrative Assistant (2 positions available)

Job Summary: Making and answering calls, assisting with clerical duties such as filing, mailing, etc.

15-20 hours per week

Send resume to [casera@cloudlawfirm.com](mailto:casera@cloudlawfirm.com)

**Better Business Bureau of West Florida, Inc.**

2655 McCormick Dr. Clearwater, FL 33759

15-20 hours per week

$11/hr

Job Description: Learn the ins and outs of daily procedures. Focus on customer service, data quality and creating robust profiles for businesses

Send resume to Stephanie Kelly at [srenfroe@bbbwestflorida.org](mailto:srenfroe@bbbwestflorida.org) 727-535-5609

**Growing Room Enrichment Center**

2470 Curlew Road, Clearwater, FL 33761

Position: Teacher Assistant

$10-12/hr depending on experience

Must be 16 years old or older, preferably a senior

Send resume to Lydia Jimenez at [grec2470@yahoo.com](mailto:grec2470@yahoo.com)

727-789-4769

**ProSun International, LLC.**

2442 23rd St N, St. Petersburg, FL 33713

Third largest tanning bed manufacturer in the world, looking to fill part-time positions in the **Youth Career Development Program**.

Positions:

* Level 1—Sub-Assembler--$10/hour
* Level 2—Assembler--$11/hour

Students 14 years old or older can apply

Work hours vary, weekends included, if desired

Send resume to Jody Flaro (CEO) at ([jody@prosun.com](mailto:jody@prosun.com)) with the subject line PROSUN YOUTH CAREER DEVELOPMENT PROGRAM

**State Farm Insurance—Nate Cocco**

Must be 16 years old to apply

13498 Walsingham Road, Largo, FL 33774

Position: Administrative Assistant—making phone calls, setting appointments, and other administrative tasks.

Part-time

Competitive pay

Email resume to Nate Cocco at [nate.cocco.d611@statefarm.com](mailto:nate.cocco.d611@statefarm.com)

727-240-1719

**City of Clearwater—Parks and Recreation**

Must be 16 years old to apply

Position: Event Support Staff—monitoring athletic field usage, set-up and breakdown of special events, providing information and assistance to the public.

$10.40/hour

Apply and read more about this position at:

<https://www.governmentjobs.com/careers/clearwaterfl/jobs/3280956/event-support-staff>